

Course Requirements and Timetable

UEE22020 – AC54 Certificate II in Electrotechnology (Career Start) Electrotechnology Pre-Apprenticeship

Work placement

As part of the assessment conditions for this qualification, students are required to:

- Complete a minimum of **150 hours** work placement, with an industry relevant workplace.
- Arrange placement with an employer including completion of approval forms (to be submitted to Work Placement Administration, prior to work placement commencing)
- Complete their logbook daily, with corresponding Daily Work summary pages matching what is recorded in timesheets.
- Bring their logbook to all TAFE days so that Workplacement administration can validate the hours being completed throughout the work placement.
- Submit their fully completed logbook to Work placement Administration to support final assessment and resulting of qualification.

This will be discussed in further detail on your first day on campus.

Personal Protective Equipment (PPE) requirements

When attending TAFE or work placement, students must ensure they meet the following dress and/or safety requirements:

- Long heavy cotton drill trousers and long sleeve cotton drill shirt
- Enclosed steel cap safety boots (heavy leather uppers and heavy-duty soles)
- Safety glasses – **must** be clear and meet Australian Safety Standards (sunglasses are not permitted) – these can be purchased at our Bookshop
- Work gloves (Ansell Hyflex style or similar)
- Wide brim hat and sunscreen (required for outdoor work)
- Hearing protection (including disposable ear plugs), hard hats, gloves, face shields and dust masks will be provided where required and must be used in designated areas as per Safe Operating Procedures
- Long hair must be tied up or contained.

Stationery Requirements

- A4, lever arch file (1)
- A4 lined paper/notebook
- Basic calculator (mobile phone not allowed)
- Pens
- Lead Pencil
- Eraser
- Ruler

Indicative Timetable

Classes will commence Week 1, Monday 15 July 2024

Term 3

Day	Time	Room	Lecturer
Monday	8:30am-4:00pm	Q block	TBC
Tuesday	8:30am-4:00pm	Q block	TBC
Wednesday	8:30am-4:00pm	Q block	TBC

Please note timetables are subject to change.

Term 4

Day	Time	Room	Lecturer
Monday	8:30am-4:00pm	Q block	TBC
Tuesday	8:30am-4:00pm	Q block	TBC

Please note timetables are subject to change.