



TAFE Training Areas and Study Options



Train for the job
you really want

South West Region

Bunbury | Busselton | Collie | Harvey | Manjimup | Margaret River | Narrogin

southregionaltafe.wa.edu.au

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TRAINING AREAS in this guide provide a brief description of industries, the type of training on offer at South Regional TAFE and potential job opportunities.

Please note, not all courses are offered at all campuses.

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Detailed Course Information

For more specific course information on any of the above areas, please visit our website or contact your local South Regional TAFE campus – details are on the back page.

-  Visit southregionaltafe.wa.edu.au
-  Email courseinfo@srtafe.wa.edu.au
-  Phone Course Information Services on 6371 3070 or Freecall 1800 621 445

In this guide

- ▶ This symbol indicates training is provided through apprenticeships.
- ▷ This symbol indicates general training (may also be available as a traineeship).

Why South Regional TAFE?

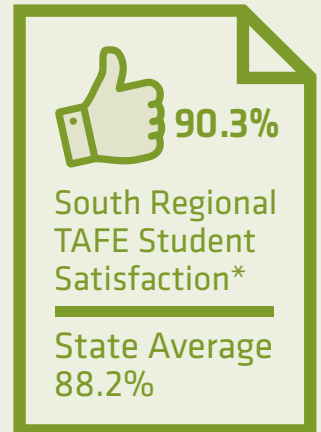
We provide the training to equip you with the skills you need to get the job you want

By engaging with industry, we can ensure we are meeting the high standards required for training and assessing. This means on completion of your course, you can be sure you'll have the right skills and knowledge to do the job you've trained for.

Our highly skilled lecturers have worked, or still work, in their industry and have specialised training and assessing skills.

To help you secure your dream job, you'll receive a nationally recognised qualification that will be welcomed by business and industry.

*2018 Student Satisfaction Survey by Department of Training and Workforce Development



State-of-the-Art Facilities

Facilities for study and research meet industry standards and include trades workshops, computer labs, gyms, hair and beauty salons, training kitchens and laboratories. Students have access to an array of helpful information, as well as books and online resources, through the library services.





Qualifications

While studying at TAFE, you'll learn skills and gain practical experience that will help you land the job you really want.

Many students choose to build their learning journeys by stepping through the levels. Students who have previous work experience or other qualifications might start with the higher qualifications.



Certificate I or Certificate II

Certificate I is the first level of qualification. It covers training in some basic skills and routine tasks.

In a Certificate II course you will acquire operational knowledge in skill areas where you can apply solutions to some problems.

Certificate III

You will learn additional theoretical knowledge and develop higher skills for solving a variety of problems. A person with this qualification would be able to use discretion and judgement in interpreting information and applying their learned skills.

Certificate IV

At this level you are developing a broad knowledge base. You learn to analyse and evaluate information and to apply the knowledge and skills to a wide variety of contexts. With this qualification, you could be expected to take some responsibility for the work of other people. The duration of the Certificate IV is usually one year full time (or equivalent part time).

Diploma

VET Diploma courses involve up to two years full-time (or equivalent part-time) study. At this level, you are given broad theoretical knowledge and/or technical and creative skills at substantial depth. Analysis, judgement and planning are involved across a broad range of technical and/or management situations. Graduates at this level could be expected to work autonomously in complex technical operations or to coordinate their own work or the work of others.



Photo by WorldSkills Australia



Apprenticeships and Traineeships

South Regional TAFE provides training for a variety of apprentices and trainees. As the nominated registered training organisation, in consultation with employer and student, we will develop an agreed training plan for the qualification, and also coordinate and monitor the training and assessment of the apprentice or trainee.

Undertaking a pre-apprenticeship or pathway course may increase your competitiveness for an apprenticeship. See below for more information on our pre-apprenticeships and pathway courses.

For more information, contact Administration Services on 6371 3224 or email apprenticeships@srtafe.wa.edu.au.

Pre-Apprenticeship Pathways

Give yourself a competitive edge to gain an apprenticeship by enrolling in a pre-apprenticeship or pathways course.

Pre-apprenticeships are becoming increasingly popular because they enable participants to acquire some of the skills and knowledge needed for an apprenticeship. They provide a taster of the apprenticeship and give participants a better idea of whether or not it will be right for them.

Students may be required, and are encouraged, to undertake work practice placements. This enhances practical skills and provides invaluable access to prospective apprenticeship employers.

Recognition of Prior Learning (RPL)

Receive formal recognition for the skills and knowledge you have, whether you attained them through training, employment, voluntary work or general life experience.

You or your staff may apply for RPL for an entire qualification or for units towards that qualification in conjunction with TAFE training to fill in skill gaps. Ask us about RPL.



Student Services and Support

Supporting Our Students

South Regional TAFE supports students to complete their training in numerous ways. We have a dedicated Student Services team who give helpful advice and assistance on a range of issues including:

- Support for students with disability or mental or medical conditions
- Aboriginal and international student support
- Counselling service
- In-class assistance
- Study skills
- Payment plans

Phone Student Services on 6371 3100 or 0417 937 894 or email studentservices@srtafe.wa.edu.au.

Fee Payment Options

We provide fee payment options to suit all financial circumstances. Concessional rates are available for eligible students.

Students undertaking a Diploma or Advanced Diploma course that is an approved VET Student Loan course may apply for a VET Student Loan. Please note that VET Student Loans are subject to students meeting eligibility requirements and create a debt that must be repaid to the Commonwealth.



Helpful Advice

If you would like to ask questions about a course or its eligibility requirements, or how to make an application – contact us. Call in to your local campus or contact our helpful Course Information Services team. Phone 6371 3070 or Freecall 1800 621 445.

You can also fill out an enquiry form on a website course page, or email courseinfo@srtafe.wa.edu.au.

How to Apply

Once you have decided on your course, applying for a place involves a few simple steps which are different depending on the type of course. Always contact your local campus first to see what options are available for getting into a course.

Full-Time Courses	Applications for selected full-time courses – including competitive courses – can be made online during semester intakes via the link advertised on the website. The website also gives key dates for when full-time applications can be made in person at your local campus.
Part-Time Courses	Part-time and flexible options are available for selected courses. Your local campus can provide more information.
Short Courses	Complete the 'Contact Us' form on the short course web page you are interested in, you should expect a reply within two business days. Or directly contact the campus which is offering the course.

Short Courses

Run Throughout the Year

We offer excellent options for short courses throughout the year for those who want to enhance their skills or just try something new.

Visit your local South Regional TAFE campus to find out more or check out the website southregionaltafe.wa.edu.au/short-courses.



Agriculture

Grow your skills in agriculture, from primary industry production to farm management.

Training from Certificate II to Diploma in various courses is for people who already work on the land and wish to expand their knowledge and horizons, as well as those looking for a start on a farm, in wool production, in an agribusiness venture or in rural merchandising.

Job opportunities

- ▷ Livestock producer
- ▷ Rural supplies merchandiser
- ▷ Shearer
- ▷ Wool classer
- ▷ Farm manager



Conservation, Land Management and Horticulture

For people who love the natural environment, studying plants and prefer working outdoors, our conservation and land management or horticulture courses could be ideal.

Our horticulture courses provide the skills and knowledge for a broad range of work.

We have specialised training facilities and purpose-built nursery areas to teach you all the hands-on skills as well as the science. Our highly qualified lecturers will provide you with the practical knowledge to succeed in this area.

Land the job of your dreams and find out more about courses on offer.

Job opportunities

Conservation and Land Management

- ▷ Conservation officer
- ▷ Indigenous lands worker
- ▷ National Parks officer
- ▷ Revegetation worker
- ▷ Land rehabilitation worker

Horticulture

- ▷ Nursery worker
- ▷ Landscaper
- ▷ Horticulture worker
- ▷ Parks and gardens officer



Laboratory Operations

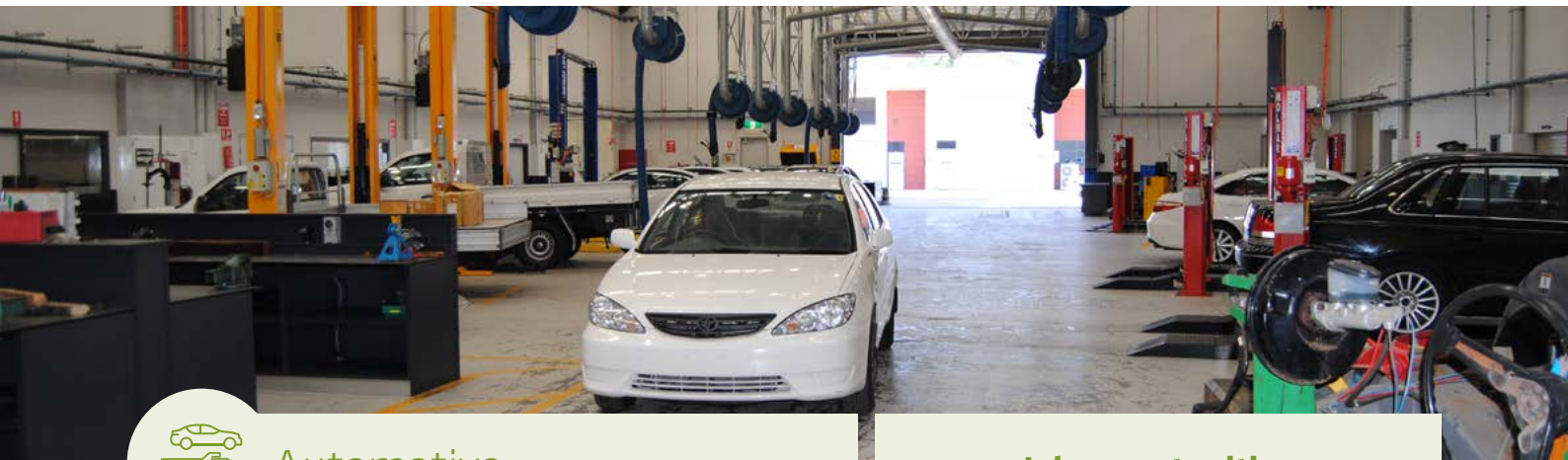
Prepare yourself with the skills you need to work in a lab.

Studying laboratory operations can lead to work in a range of dynamic industries including biomedical, pharmaceuticals, mining, agriculture, petroleum, pathology, environmental, forensics, food, chemical or cosmetic. Whether you choose to focus on biotechnology or medical science, there is an exciting job ahead.

The qualification can also be gained through an approved traineeship program.

Job opportunities

- ▷ Laboratory assistant
- ▷ Instrument operator
- ▷ Technical assistant
- ▷ Laboratory technician



Automotive

The automotive industry has a high demand for skilled professionals in both light and heavy automotive streams.

Prepare yourself to work in the automotive industry by undertaking a pre-apprenticeship, which would allow you to pursue an exciting employment pathway.

Our industry-trained lecturers will teach you to use the latest technology including modern diagnostic equipment in our specially designed training facilities.

Job opportunities

- ▶ Light duty mechanic
- ▶ Automotive electrician
- ▶ Heavy mobile plant mechanic
- ▶ Heavy commercial vehicle mechanic





Building Design, Drafting and Construction

Building and construction is one of the biggest industries in WA, employing approximately 10 per cent of the State’s workforce. The industry also offers great employment opportunities for young people as well as mature-age apprentices looking for change. We provide training for a variety of building trades and qualifications.

If you have good practical skills, enjoy problem solving, being outdoors, working with tools and machinery and are mechanically minded, training in building, bricklaying and blocklaying, carpentry and joinery, cabinet or furniture making, plumbing, painting or tiling could be for you.

Through our building design and drafting qualifications, you will learn to convert an idea into clear, dimensioned drawings. You’ll also learn how to use the latest design software.

Our qualification in contract administration meets the needs of contract administrators and clerical support personnel. Learn about Contract Law and the Building Codes and Standards and gain the practical skills and knowledge to undertake the various responsibilities required for this role.

Job opportunities

- ▷ Builder
- ▷ Contract administrator
- ▷ Commercial designer and draftsman
- ▷ Residential designer and draftsman
- ▶ Bricklayer and blocklayer
- ▶ Carpenter and joiner
- ▶ Cabinet maker/furniture tradesperson
- ▶ Plumber
- ▶ Painter and decorator
- ▶ Wall and ceiling fixer



Electrical

There is a steady demand for qualified people in this area.

Our electrical pre-apprenticeship can help you get started in this industry, which offers exciting job opportunities both inside and outside the region. To get into an electrical trade or become a licensed professional, find out more about what’s on offer.

Job opportunities

- ▶ Electro-technology technician
- ▶ Telecommunications cabler
- ▶ Electrician (electrical trade)





Administration/Business, Management and Finance

Use your organisational skills to your best advantage and learn new ones, including valuable leadership and practical skills, which will be a real advantage in the workforce.

Training in this area could kick-start your employment in the corporate world or provide opportunities for you to rapidly climb the job ladder or start your own business.

By training with us, you will learn specialised skills and knowledge giving you an edge over other job applicants in this competitive industry. Our courses in these areas are highly regarded by industry and higher educators, with pathways to university studies.

Job opportunities

Administration/Business

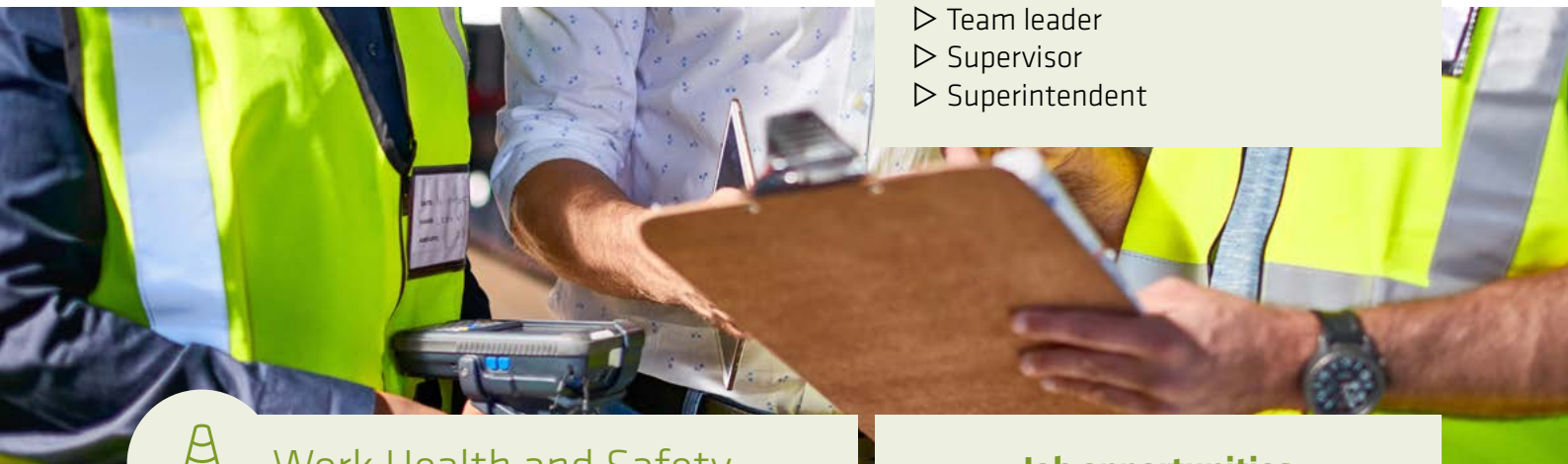
- ▷ Office administrator
- ▷ Receptionist
- ▷ Personal assistant/executive PA
- ▷ Project assistant

Finance

- ▷ Accounts assistant
- ▷ Accounts personnel
- ▷ Junior clerk (financial services)
- ▷ Payroll clerk/officer
- ▷ Bookkeeper
- ▷ Business Activity Statement agent

Management

- ▷ Team leader
- ▷ Supervisor
- ▷ Superintendent



Work Health and Safety

Workplace health and safety is a critical consideration for employers and industry.

Find out more about the courses we offer in this industry if you are interested in creating safe workplaces, passionate about the health and safety of others and looking to develop a rewarding job path with varied work opportunities.

Job opportunities

- ▷ Work health and safety coordinator
- ▷ Work health and safety advisor
- ▷ Work health and safety facilitator
- ▷ Occupational health and safety officer



Graphic Design

Do you have a creative flair with an eye for design? With this online course, you will learn to use your creativity to produce eye-catching and exciting graphics for print and digital media. You will develop a broad scope of skills and produce concepts and communication ideas.

Job opportunities

- ▷ Graphic designer
- ▷ Web designer
- ▷ Print designer



Music

Get hands-on and take your music to new heights. Play music, sing and write songs, use technical equipment and computers, record and transform sound and prepare for performance. You could go from playing a few chords in your bedroom to playing at festivals.

Job opportunities

- ▷ Performer
- ▷ Road crew assistant
- ▷ Recording assistant
- ▷ Production technician
- ▷ Instrumental retail assistant



Visual Arts

If you think you have the creative skills to make it in the art world, our courses will help you develop your visual art techniques and business skills to better set yourself up in the creative arts sector.

Our visual arts program will enable you to demonstrate your passion for artistic excellence. The courses are run by practising artists and craftspeople who are dedicated to teaching and training. You'll have access to a wide range of studio equipment and facilities to help enhance your skill level.

Job opportunities

- ▷ Artist
- ▷ Illustrator
- ▷ Arts administrator
- ▷ Curator





Community Services and Individual Support

Helping people live fuller and more independent lives can be extremely rewarding.

Jobs for community services and personal service workers are projected to grow by more than 19 per cent in the five years to May 2022.*

If you want to support or care for others, or help people improve their own lives, we can provide the training to help you reach your goals.

*Australian Jobs report 2018

Job opportunities

Community Services

- ▷ Community/welfare support worker
- ▷ Outreach officer
- ▷ Family support worker
- ▷ Home care worker
- ▷ Employment support officer
- ▷ Youth worker
- ▷ Mental health worker

Individual Support

- ▷ Nursing assistant
- ▷ Home care worker
- ▷ Aged care worker
- ▷ Residential care worker
- ▷ Disability worker



Education, Training and Children's Services

Gain the skills to work in a range of education settings with a course in education support, training and assessment or early childhood education and care.

If you enjoy working with children and young people or are passionate about supporting or helping others to learn, find out more about the variety of training on offer in this area.

A course in Training and Assessment is designed for future and current trainers and assessors working in a tertiary education organisation or a workplace in the Australian training system.

The education and training industry is a large employer offering long-term job pathways and ongoing employment in regional areas.

Job opportunities

Early Childhood Education and Care

- ▷ Early childhood educator
- ▷ Playgroup supervisor
- ▷ Play leader
- ▷ Recreation assistant
- ▷ Family day care educator
- ▷ Nanny


Education Support

- ▷ Education support
- ▷ Teacher's aide
- ▷ Education assistant

Training and Assessment

- ▷ TAFE lecturer
- ▷ Workplace trainer or assessor



 **Engineering**

If you have an interest in machinery, welding, or working with your hands, check out our pathway courses in this area.

We have developed strong links with industry to ensure we are providing a high standard of apprentice training to meet industry requirements.


There is a large percentage of regional jobs and projected growth expected in these trades.*

*Australian Jobs report 2018

Job opportunities

- ▶ Heavy fabrication worker/welder
- ▶ Fitter and machinery operator



 **Mining, Resources and Surveying**

Prepare for work in the mining industry or update your qualifications or tickets.

Our training will prepare you to work in managing plant shutdowns or setting up emergency procedures. Some of this is delivered as traineeships.

Surveyors are highly skilled professionals using the latest technologies in surveying instrumentation including network GNSS (GPS), drone technology and state-of-the-art computer modelling software.

Employment opportunities exist in the areas of engineering, mining, construction or spatial science.

If you have an aptitude for maths, 3D modelling and problem-solving and would like a career that gives a balance between the indoors and outdoors, surveying could be for you.

Job opportunities

Mining and Resources

- ▷ Service, repair or salesperson of plant or equipment
- ▷ Process plant operator
- ▷ Resource processor

Surveying

- ▷ Surveyor
- ▷ Surveying technician

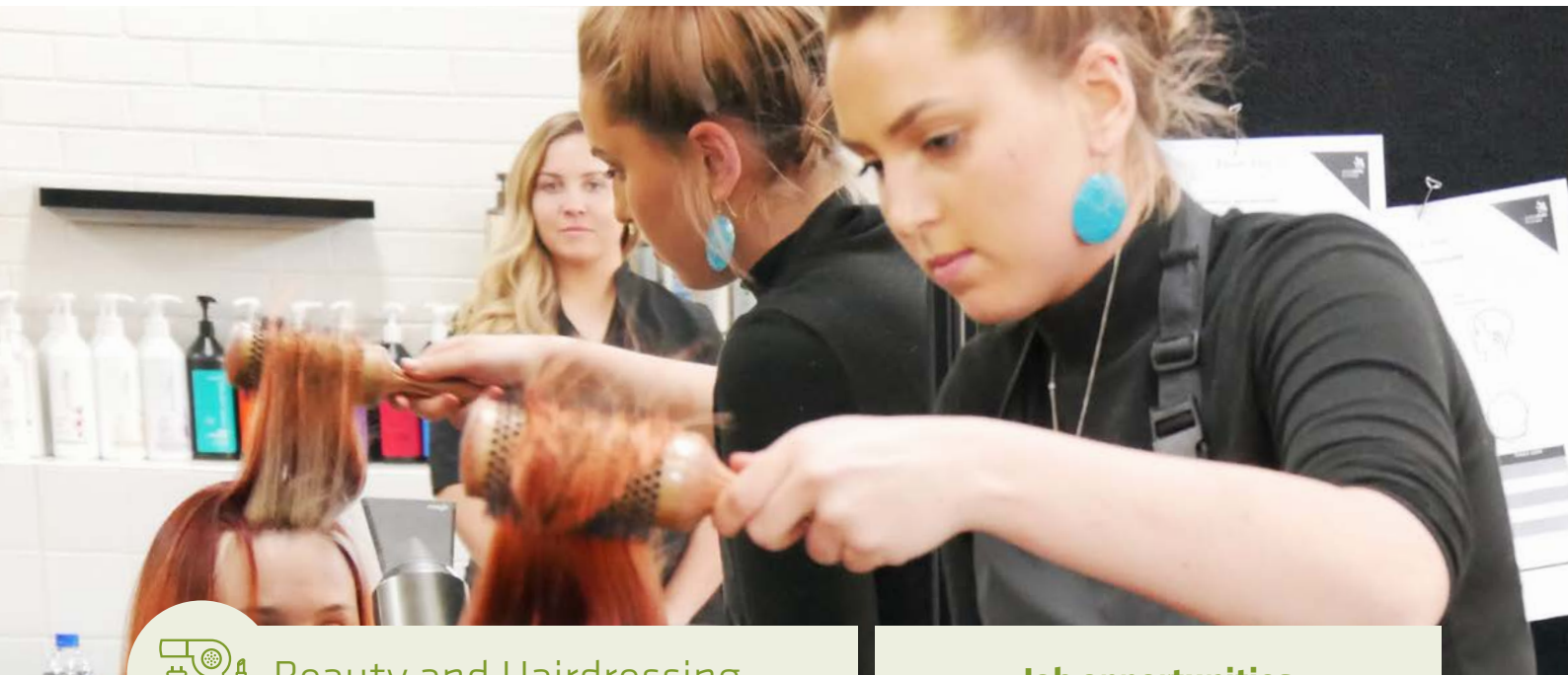




General Education (Maths, Reading and Writing) and English

Our English language courses are aimed at new migrants and those who need to improve English language skills. English language courses can help if you want to boost your confidence and employability skills, or need to learn to speak, read, understand and write English.

We offer general adult education courses which help you to improve your reading, writing and maths. These courses will also give you the opportunity to explore future employment and training options.



Beauty and Hairdressing

Tap into your creative side and learn to use your skills to make others look and feel more confident.

This client-focused area gives you a wide variety of employment options with rising job opportunities. You can use your qualifications to help set up your own business or work all over Australia or overseas.

Beauty therapy courses will teach you a range of skills and knowledge in the areas of retail cosmetics, nail technology, massage, make-up and advanced skin therapies.

Hairdressing training is provided to trainees and apprentices. Our beauty courses can be provided through traineeships or other study options.

Job opportunities

Beauty

- ▷ Beauty therapist
- ▷ Retail sales cosmetics
- ▷ Make-up artist
- ▷ Nail technician

Hairdresser

- ▶ Hairdresser
- ▶ Barber





Health

This area continues to experience strong growth in job creation (Australian Jobs report 2018).

If you are interested in science, such as human biology or chemistry, and want to work in a role that involves caring for others, train to work in health care. We also offer preparation nursing courses to help you into further studies in nursing at a diploma or university level.

Pathology prepares students for a pathology collection role and can provide opportunities for diverse employment in the health care system.

Job opportunities

- ▷ Enrolled nurse
- ▷ Pathology collection assistant



Fitness, Sport and Massage

Train to work in one of the growth areas in Australia and the world. With the trend towards creating healthier, fitter communities, these courses can provide you with a wide range of job opportunities.

Consider studying fitness at TAFE if you:

- love the idea of working in the fitness industry and being your own boss
- want to make a difference by helping people make positive changes in their lives
- are passionate about sport and fitness and want to make it your job.

Our fantastic facilities include an operational gym and our lecturers have extensive industry experience.

Provide massage treatments for injuries or general wellness with a massage therapy or remedial massage course.

Job opportunities

Sport and Fitness

- ▷ Sports development officer
- ▷ Exercise instructor
- ▷ Group fitness instructor for an aquatic or community centre
- ▷ Gym instructor
- ▷ Circuit trainer
- ▷ Personal trainer

Massage

- ▷ Massage therapist
- ▷ Remedial massage therapist





Cookery

If you are passionate about cooking and baking, why not develop your skills to work in an industry you'll love. We offer qualifications in kitchen operations and commercial cookery along with apprenticeship and traineeship pathways.

Our facilities give students the opportunity to prepare food for our operational restaurant and be part of real-life events. Students may also get involved in local gourmet food events alongside celebrity chefs.

Gaining qualifications in commercial cookery could enable you to work all over the world in upmarket restaurants, hotels and resorts.

We also offer patisserie and dessert options through our patisserie qualifications and short courses in industry-specific skills.

Photos by Fran Jackson

Job opportunities

Commercial Cookery

- ▶ Chef or chef de partie
- ▶ Patisserie chef

Kitchen Operations

- ▷ Kitchen/cook's assistant
- ▷ Short order cook
- ▷ Canteen cook





Hospitality

Have you been described as a people person? Then check out the courses on offer in this area. Your skills could help you travel and work all over the globe in a wide range of jobs.

Our hospitality courses provide a diversity of knowledge and skills in areas such as barista, bar, restaurant service, customer service and events management. Training facilities include fully operational training restaurants, and you will have the opportunity to volunteer your skills at events.

Job opportunities

- ▷ Barista
- ▷ Catering assistant
- ▷ Food and beverage assistant
- ▷ Bar attendant
- ▷ Food and beverage supervisor
- ▷ Restaurant manager
- ▷ Front office supervisor
- ▷ Concierge



Retail

Refine your customer service skills by undertaking a retail course.

Our retail courses teach you how to build successful customer relations, business communication and practical skills that can be applied to a variety of roles.

Job opportunities

- ▷ Frontline team member
- ▷ Customer service assistant
- ▷ Point-of-sale operator



Tourism

Are you passionate about promoting your region or country to the rest of the world? Then study for the tourism and events industry could be ideal for you.

We work closely with the tourism industry to ensure we meet the growing demand for tourism employees with a high level of professional training and relevant skills.

Job opportunities

- ▷ Tourism salesperson
- ▷ Tourism assistant
- ▷ Travel bookings coordinator
- ▷ Tourist attractions officer
- ▷ Reservations officer



Information Technology and Digital

This is an exciting area that continues to grow and provide new job opportunities. Almost all industries utilise information communication technology (ICT) in some form, and people are needed to help support that technology. Most businesses now have an online presence and there is an increasing demand for people with the skills to create digital products or promotions, and set up their network.

Specialised digital media and networking labs allow students to explore a wide range of technology and software applications, and work on real design projects with industry links.

Our large range of digital media and technology courses provide the knowledge and skills to support ICT across a wide range of workplaces. Courses in this area can also lead to further study with university pathways.

Job opportunities

General ICT

- ▷ Client/PC support officer
- ▷ Help desk technician/IT technician
- ▷ ICT operations support officer
- ▷ Technical support officer

Digital Media and Web Technologies

- ▷ Web developer or coder
- ▷ Website or web support administrator
- ▷ Website coordinator and assistant web designer
- ▷ Multimedia designer or developer
- ▷ Interactive media designer or developer

IT Networking

- ▷ Network support technician
- ▷ Network administrator
- ▷ Network security officer



Alternative Formats

This publication is available in alternative formats on request. Please contact South Regional TAFE Disability Liaison Officer on 6371 3741 or email DisabilityServices@srtafe.wa.edu.au

Detailed Course Information

For more specific course information on any of the study areas, please visit our website or contact your local South Regional TAFE campus - details are on the back page.

We cover the South West and Great Southern



South West Campuses

BUNBURY

Robertson Drive
6371 3000
courseinfo@srtafe.wa.edu.au

BUSSELTON

2-12 South Street
6371 3600
busselton@srtafe.wa.edu.au

COLLIE

43 Wittenoom Street
6371 3900
collie@srtafe.wa.edu.au

HARVEY

Cnr South West Hwy and Uduc Road
6371 3050
harvey@srtafe.wa.edu.au

MANJIMUP

100 Graphite Road
6371 3700
manjimup@srtafe.wa.edu.au

MARGARET RIVER

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NARROGIN

59 Fortune Street
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Call in to your local campus or visit southregionaltafe.wa.edu.au